



### Record of Officer's Decision

#### The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Date of Decision:</b>	11 November 2024
<b>Decision Maker (Officer):</b>	Damian Williams Corporate Director (Operations and Delivery)
<b>Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):</b>	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39).
<b>Identify which Portfolio Holder(s)/Committee Chairman consulted?</b>	None
<b>Ward Member(s) consulted?</b>	No
<b>Is it a Key Decision?</b>	No
<b>Is it subject to call-in?</b>	No
<b>Decision Made:</b>	To agree the daily charge applicable for the Council's temporary accommodation rooms at Spendells House, Walton on the Naze. The applicable charges are as set out in the attached Appendix.
<b>Reason for Decision (if a report was produced to support the Decision, refer to or attach it):</b>	To ensure that a suitable charge is levied to cover the costs incurred in running the accommodation provided at Spendells House. The charge has been based on actual costs, where these are available, or estimated costs based upon the agreed charges for other similar sized accommodation.

<p><b>Highlight any associated risks/finance/legal/equality considerations:</b></p>	<p>No risk has been identified.</p>	
<p><b>Details of any Alternative Options Considered and rejected (together with reasons):</b></p>	<p>For the Council not to set this rent level. However, this charge has been set to reflect the charges that will be incurred by the Council in the running of this accommodation. Individuals who are placed into this temporary accommodation will be advised to claim Housing Benefit</p>	
<p><b>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</b></p> <p><b>If relevant, a note of the dispensation granted by the Monitoring Officer:</b></p>	<p>N/A</p>	
<p><b>Reason Decision, or supporting Report, is not published:</b></p> <p><i>Tick one or more of the specific exemptions,</i></p> <p><b><u>and</u></b></p> <p><i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i></p>	<p>Not applicable.</p>	<p>The report supporting the Decision contains confidential information</p> <p>The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</p> <ul style="list-style-type: none"> <li>• Relates to an individual</li> <li>• Likely to reveal the identity of an individual</li> <li>• Relating to financial or business affairs of a person or organisation</li> <li>• Relates to a claim for legal professional privilege in legal proceedings</li> <li>• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment</li> <li>• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</li> </ul>

	<p>And is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p>
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**Officers**

Signed:  Title: Corporate Director (Operations and Delivery)

**In consultation with:**

Signed: *M. SA (on behalf)* Portfolio Holder For Housing

Signed: Section 151 Officer (if required)

Signed: Monitoring Officer (if required)

**Dated: 11 November 2024**



**Proposed rent charges for Spendells House, Walton on the Naze**

**Eligible Costs for Housing Benefit**

	<b>Bedsit</b>	<b>1 bed</b>	<b>Adapted s/c flat</b>
Core rent	82.20	94.42	94.42
Communal electricity/heating	12.82	12.82	12.82
Grounds Maintenance	1.86	1.86	1.86
Window cleaning	0.49	0.49	0.49
Refuge collection	1.86	1.86	1.86
Cleaning	15.58	15.58	15.58
Security out of hours	62.00	62.00	62.00
Chubb maintenance	1.00	1.00	1.00
Staff costs	55.35	55.35	55.35
Council Tax	6.30	6.30	6.30
Wifi	5.36	5.36	5.36
	<b>244.82</b>	<b>257.04</b>	<b>257.04</b>
<b>Non-eligible costs for Housing Benefit</b>			
Careline	6.00	6.00	6.00
Water & sewage rates	5.76	5.76	5.76
<b>Total - weekly</b>	<b>256.58</b>	<b>268.80</b>	<b>268.80</b>
<b>Total - daily</b>	<b>36.65</b>	<b>38.4</b>	<b>38.4</b>

